## Security & reliability

"Will my bids be safe?" Rest assured that security and reliability are the cornerstones of this service.

- » Bids are transmitted with strong encryption
- » Bids are held in an electronic "lock box" prior to the bid opening
- » If a bid were to be intercepted, it would be unreadable
- » Redundant power sources and file back-ups are provided
- » The Bid Express service uses Amazon Web Services for system performance, security and reliablity.
- » The system is built, maintained, and constantly monitored to ensure the reliability you would expect for this critical service
- » The Bid Express service has been a key partner in bidding across the US and Canada since 1999



## Support when you need it

Customer support for the Bid Express service is available at no charge Monday through Friday from 7:00 am to 8:00 pm EST via telephone and email (customer.support@bidx.com). In addition, help with common issues and responses to typical questions are posted on the website.

## Get started today!

All you need to use the Bid Express service is a computer with Internet access. Visit the Bid Express web site at www.bidx.com to try it out. (As a guest, you will be able to access limited contract data). You can also learn more about the Bid Express optional add-on services.

## www.bidx.com



5700 SW 34th Street, Suite 1235, Gainesville, FL 32608 Info Tech | 5/00 SW 34th Street, Suite 1235, Gainesville, FL 32000 phone: (352) 381-4400 • fax: (352) 381-4444 • www.infotechfl.com

519111-BX4

# Bid Express® Point. Click. Price. Submit.

Internet bidding can be this easy when you subscribe to the Bid Express® service.

## Why subscribe to the Bid Express service?

The Bid Express service puts the best bidding tools at your fingertips so you can spend less time preparing bids and more time completing projects. Your bids will be more competitive and you can eliminate unnecessary paperwork. The Bid Express service has been providing sealed, secure Internet bidding for more than 15 years. Thousands of bidders use this powerful service to gain a competitive edge.

#### Services available

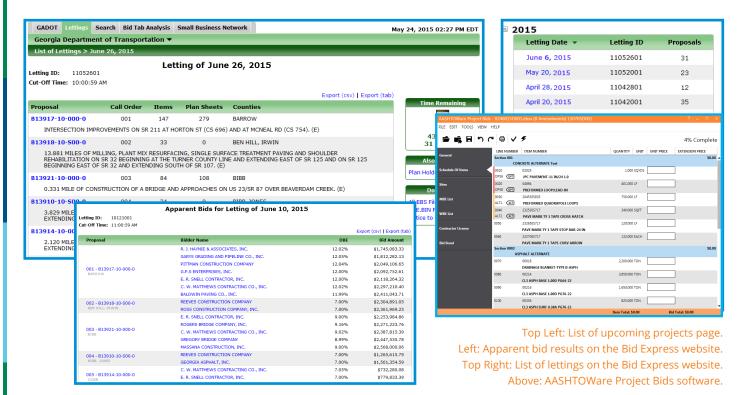
When you subscribe to the Bid Express service, you gain access to the Basic Service. Additional services may be added on.

#### **Basic Service**

The Basic Service gives you access to information for more competitive bidding. Simply download the .EBS file and prepare your bid using a componenet of the AASHTOWare Project Bids™ software (available for free). The quantities come across automatically, so you just need to enter prices, and computation is done for you. Then, save your bid to digital media, or print it. With the Basic Service, you can:

- » Access project data from all agencies using the Bid Express service
- » Automatically be alerted to errors/omissions
- » Access online bid-bond verification (via participating surety agencies)
- » View real-time, as-read bid results and line-item bid results after bid openings
- » Receive email notifications on posted bid files, amendments, etc.

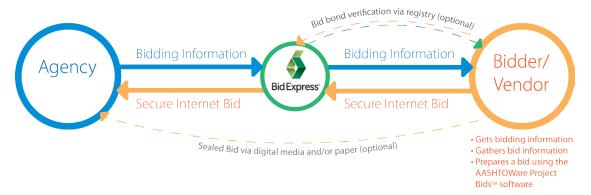
- » Access optional, add-on services from the Bid Express
- » Quickly find data with the search function
- » Utilize the Small Business Network to exchange sub quotes with subcontractors, and track your efforts. This can be especially useful in meeting Disadvantaged Business Enterprise (DBE) goals. Subcontractors can also advertise a work type specialty on the Small Business Network and create a quote form specific to a contract.



## Internet Bidding Service

Attending bid meetings in person can be expensive in travel costs and in time spent away from the office. Internet bidding service allows you to submit your bids online so you never need to leave the office. Your identity is kept secure through the use of a unique electronic signature that you use to sign your bids. With Internet bidding service, you can:

- » Submit a bid that is held in an electronic lockbox until the bid opening
- » Update or withdraw a bid up until the bid opening
- » Access electronic bid bond verification via participating surety agencies
- » Make bidding truly paperless



When you use Internet Bidding Service, your bid is encrypted, signed by your unique Info Tech Digital ID, and held in a lock box until the bid opening by the agency. You apply for a Digital ID through Info Tech and it is required to digitally sign your bid. It is your unique identifier.

## Analysis Suite

When preparing bids, you may have difficulty determining what to charge for an item. There are many variables that can affect an item's cost and there is little time to do research. The Analysis Suite is available to assist. It includes two powerful tools: the Bid Express Advantage and the Bid Tab Analysis service. Be sure to add on this powerful suite with your subscription.

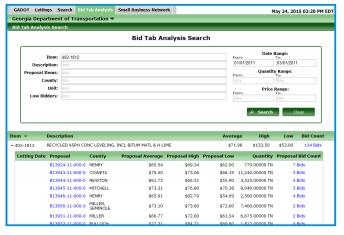
#### With the Bid Express Advantage:

- » Perform an analysis of your bids vs. other bidders for a specified letting down to the item level
- » Set and manipulate data such as quantity ranges, locations and dates to help you determine the best pricing



## With the Bid Tab Analysis service:

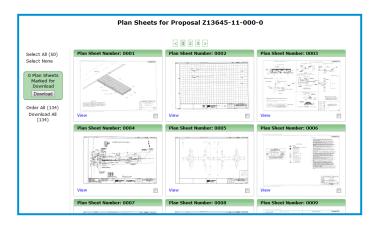
- » View past bid prices and low, average, and high prices for items
- » View prices in a variety of formats, including by proposal, item, location, bidder and a subset of bidders



## Online Plan Sheets Service

Are you tired of handling mounds of paper? By subscribing to the Online Plan Sheets service, you gain access to bid-related documents from any computer. They can be viewed online, printed in your office, or ordered and shipped to you. With this service, you can:

- » Download all of the documents in a set, or make a smaller selection
- » View documents from any computer
- » Pay one flat fee for viewing and downloading all documents, including large-format plan sets
- » Access documents from all participating Bid Express agencies for one flat fee
- » Order printed documents and have them delivered to your door (additional fee applies)



## Small Business Network

The Small Business Network is an area on the Bid Express service website that facilitates the interaction between prime contractors and subcontractors. It allows you to exchange sub-quotes and communicate about projects. The network is especially helpful in bringing prime contractors and disadvantaged business enterprise (DBE) contractors together to meet specific agency requirements. The Small Business Network is a part of the Bid Express Basic Service level and therefore available to all Bid Express service subscribers at no additional cost.

## With the Small Business Network, **prime contractors** can:

- » Post an unlimited number of sub-quote requests for subcontractors to view
- Send an alert email about a posted sub-quote, and receive alerts when sub-quotes are responded to
- » View all outstanding sub-quote requests at a glance
- Easily locate pre-qualified and certified small and disadvantaged businesses and advertise to them more efficiently and cost effectively
- Take a step to demonstrate DBE Subcontractor Outreach, i.e. "good faith."



## With the Small Business Network, **DBE sub contractors** can:

- » View and respond to sub-quote requests that prime contractors have posted for projects they are bidding
- » Use a key word search function to find bidding opportunities in seconds
- » Provide and track solicited and unsolicited quotes to plan holders through the system in an effort to expand your business reach
- » Look up plan holders and eligible bidders for each proposal so the DBE can send quotes directly to those who need them
- » View important notices and publications from your state agency targeted to small and disadvantaged businesses
- » Associate work types with their accounts and receive notifications when sub-quote requests with those work types are posted to the Small Business Network.